

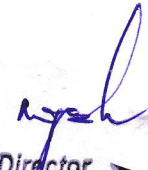
Expression of Interest (EOI)

Brief

Name of the work	Provisioning for Annual Maintenance Contract (AMC) EPABX Intercom System, comprehensive, Model "Aria 130 of LG" at Directorate of Sainik Welfare, Assam, at "Sainik Bhawans, Rajgarh Road, Guwahati".
Location of the workplace	House No 74, Directorate of Sainik Welfare, Assam, Sainik Bhawan, Rajgarh Road, Guwahati-7
Name of Authority	Directorate of Sainik welfare, Assam
Eligibility of contractor/ organisation	<ol style="list-style-type: none">1. Experience on AMC EXABX system for 5 years.2. PAN card.3. GST registration certificate.4. Should have current account with nationalised bank.
Date of Submission of EOI & commercial bid	26 Feb 2020 (both EOI and commercial bid on separate envelope to be submitted) upto 1700hrs.
Date of opening	The bids will be opened on 27 Feb 2020 at 1000hrs at the Office of Directorate of Sainik Welfare, Rajgarh Road, Guwahati.
Email	rsbassam@gmail.com
Selection Process	Stage1 : Expression of Interest (EOI); Stage 2 : Bid proposal submission;
Contents of the EOI	<ol style="list-style-type: none">1. Cover Letter2. Description of the Lead Applicant3. Details of Representative from Applicant/Lead Member of Consortium4. Technical Credentials of the Applicant and/or consortium5. Financial Credentials of the Applicant and/or consortium6. Scope of Work

For further detailed information please visit our website: directoratesainikwelfare.assam.gov.in




Director,
Directorate of Sainik Welfare
Assam, Guwahati.

Covering letter for Expression of Interest

(To be on the Applicant/Lead Member's Letter Head)

To,

Directorate of Sainik Welfare
Sainik Bhawan, House No- 74
Lachit Nagar, Guwahati- 7

Subject: Submission of Expression of Interest for Provisioning of AMC EPABX Intercom system at Directorate of Sainik Welfare, Assam

Sir,

In response to the Invitation for Expressions of Interest published on _____ for provisioning of AMC EPABX Intercom system, Model Aria - 130 of LG at Directorate of Sainik Welfare, "Sainik Bhawans, Rajgarh Road, Guwahti" in Assam, we _____ (hereby referred as Applicant) would like to express our interest to undertake the activities as mentioned in the notification. As instructed, we have enclosed all the necessary documents, as per the guidelines/format provided, for your information and records.

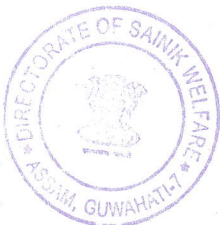
Thank You.

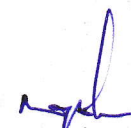
Sincerely,

(Signature)

Name & Designation:

Seal:




Director,
Directorate of Sainik Welfare
Assam, Guwahati.

2. Description of the Lead Applicant

1. Name of the applicant / Organization:
2. Home Address:
3. Work place (if already working)
4. Contact No. :
5. Email ID:
6. Head of the applicant / Organization:
 - a. Name:
 - b. Contact No:
 - c. Email ID:
7. Main Areas of Business:
8. PAN card No :
9. Voter ID No
10. GST Registration No and certificate.
11. Total no. of Employees (if applicable) :
12. Any other information the bidder would like to include:

Place:


Date:

Name & Signature:

Designation:

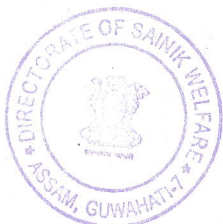
Company Seal





Director,
Directorate of Sainik Welfare
Assam, Guwahati.

3. Details of Representative from Applicant/Lead Member of Consortium

Name of the applicant / organisation	
Work place at present	
Date of Birth (DD/MM/YYYY): (applicant/organisation)	
Duration of business:	
Nationality	
Current designation, with details of responsibilities undertaking	
Summary of relevant experience:	
Certification: I, the undersigned, certify that the above provided data is correct and confirm my availability to the firm for the proposed work should it be awarded to the firm.	
[Signature of application/organisation]	Date:
Full Name of the applicant / organisation	
[Signature of authority]	Date:
Full Name of the authority	




Director,
Directorate of Sainik Welfare
Assam, Guwahati.

4. Technical Credentials of the Applicant

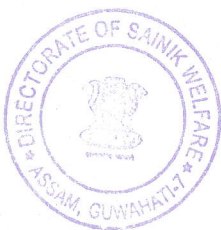
Details of the work and services being run by the applicant / organisation at their work place.

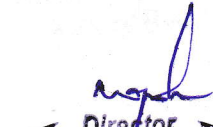
Ser No	Name of the firm/ organisation	No of personnel employed	Duration		Remarks
			From	To	

* use additional sheets if required

Note

The applicant/organisation will ensure that all statutory provisions for payment of GST to the Govt of Assam and Centre are followed.



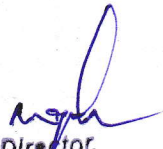

Director,
Directorate of Sainik Welfare
Assam, Guwahati.

5. Financial Credentials of the Applicant

The bidder is entitled to indicate the annual turnover and net present worth of the applicant / organisation from last three (03) years based on the audited balance sheet/ financial statement.

Financial Year	Annual Turnover	Net Present Worth
2017-18		
2018-19		
2019-20		





Director,
Directorate of Sainik Welfare
Assam, Guwahati.

1.

Scope of Works

- (a) Provisioning for Annual Maintenance Contract (AMC) EPABX Intercom System, comprehensive, Model "Aria 130 of LG" at Directorate of Sainik Welfare, Assam, at "Sainik Bhawans, Rajgarh Road, Guwahti.
- (b) Quarterly payment will be made on allotment of ceiling by the Government.
- (c) AMC will be effective wef 01 Apr 2020 to 31 Mar 2021.




Director,
Directorate of Sainik Welfare
Assam, Guwahati.